



Parent Newsletter, Autumn 2013

Dear Parents

Welcome to our newsletter to keep you updated on events at Caterpillar Day Nursery. Our newsletter is produced regularly and we would welcome suggestions from parents on any subjects you would like to be included.

STAFFING

There have been a number of staff changes since the last newsletter and we thank you for your patience whilst we have been implementing these changes.

Baby Caterpillars

Rachael Cannon has assumed the role of Senior Nursery Nurse on a permanent basis following a period of maternity cover.

Wriggly Caterpillars

Hayley Sharman returned from her maternity leave and joined the 2-3 years on a part-time basis. Genete Freer returned to the team after leaving us for a short period and now works afternoons covering Kate Hughes' maternity leave. Lauren Prince is now our permanent Deputy Manager and has relocated to the Wriggly Caterpillar room to lead the team.

Butterflies Room

Steph McClarence joined us on a permanent basis as Senior Nursery Nurse, responsible for the pre-school after completing her Early Years Professional Status degree.

Tracy Wolverson will be returning in October as Third

in Charge following the birth of her daughter and will be providing cover across three of our rooms each week

PHOTOGRAPHS

DE Photos are visiting us on Tuesday 26th and Wednesday 27th November. DE Photos specialise in taking "action" shots of children engaged in play and these were very popular when they visited us last year. If your child does not attend on a Tuesday or Wednesday you are very welcome to bring your child into nursery on either of these dates.



NEF FUNDING

This information is for those children who receive the Nursery Education Funding. Once your child is eligible we will claim the funding on your behalf and apply this to your monthly invoice.

There will be no funding during the October Half Term. The last day of funding will be Friday 20th December and will start again on Tuesday 7th January 2013

As funded hours are adapted for each child we ask that parents adhere to the exact time of their funded hours and drop off and collect their child at the correct times.

SUITABLE CLOTHING

As the weather is now sadly a little unpredictable please can we request that you bring appropriate clothing for your child so they can continue to access the garden such as wellies, rain coats and warm clothes in the winter.

CHILDREN IN NEED

We will be planning an event to raise money for Children in Need, further details will be displayed soon.

MOBILE PHONE POLICY

The nursery has a Mobile Phone and Social Networking policy which is in place to safeguard our children and staff. We have reviewed this policy and have now extended the restrictions of mobile phone use within the nursery to parents and visitors. This means that the use of mobile phones are not permitted within the nursery premises. You are welcome to view this policy along with all our policies at any time, which are located within the Parents Room.



BABY NEWS

We are thrilled to announce that Lana Smith is expecting her first baby in March

HALLOWEEN

The children are invited to come into nursery dressed up on Thursday 31st October.

FUNDRAISING

We have registered with www.easyfundraising.org.uk This is a website that works in a similar way to many loyalty shopping sites, but instead of earning points when you shop, you raise a donation for your favourite cause instead. Any monies raised will be put towards toys or equipment chosen by the children.

OFFICE & STAFFROOM

Unfortunately the office and staffroom suffered some flooding back in July when we had the severe wet weather. We are in the process of getting the damage replaced but it will mean that we will need to relocate the office and staffroom to the parent room and possibly the conservatory for a short period. We apologise in advance for any inconvenience this may cause but we do not envisage that this will have an impact on the children's care.

FACEBOOK

Don't forget to come and find our page on Facebook and "Like" us. This has become a useful tool for updates and information.



MEDICATION

Please can we kindly request that parents do not leave medication in their children's bags. We can only administer medication which has been signed for. Also medication left in children's bags is potentially dangerous as could come into contact with another child.

QUESTIONNAIRE

Thank you to everyone who completed the online questionnaire. Your responses have been valuable to us to enable us to evaluate our service.



CHRISTMAS

It may seem a little early to start thinking about Christmas but we have been busy making some plans. We are planning to take the Butterflies Room to a local Panto and the Wiggly Caterpillars to West Lodge Farm. The Crawling Caterpillars and Baby Caterpillars will be having a Christmas party with fun and games.

We will provide the children with a full Christmas lunch but we have decided not to invite Father Christmas this year as his presence can often upset our children. Instead he will make a visit "out of hours" and leave gifts for all the children instead.

As in previous years we will present a Christmas Nativity performance for our parents and carers.

Further details and dates will be issued very soon.

The Nursery will close for Christmas at 1pm on Tuesday 24th December and re-open on Thursday 2nd January 2014. There is no nursery fees charged during this annual closure.

CATERPILLAR OUT OF SCHOOL CLUB

As many of you are aware, we operate an Out of School Club from Meadowdale Primary School during term times for children aged 4-11 years. We will be operating a Holiday Club during October Half Term, so if you, or anyone you know has school age children needing childcare, please call the Club on 07592 786876 for more details.

Thank you for taking the time to read this newsletter. As always, please feel to approach us anytime should you have any questions or queries.

Kind Regards

Fiona & Lisa xxx

